

First Baptist Church Child Development Program



"Every good and perfect gift is from above..."
- James 1:17

Parent Handbook 2018-2019

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Child Development Program

FIRST BAPTIST CHURCH
TUSCALOOSA

Dear Parents and Grandparents,

It is my pleasure to welcome you to the Child Development Program of First Baptist Church. I am honored you have chosen First Baptist to share in the nurturing of your child during these precious preschool years.

This handbook has been prepared to assist you in answering any questions that may arise during the school year. Please read it carefully, and sign and return the signature page in the back of this book. This page states that you have read and agree to abide by the policies within. Please keep this handbook for future reference.

With your help and cooperation we are looking forward to a GREAT school year!

Julie Wilson

Director

“Every good and perfect gift is from above...”

James 1:17

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1. THE PURPOSE OF THE PROGRAM

The Child Development Program of First Baptist Church is founded on the belief that children are truly gifts from God. We are entrusted not only to care for them, but also to love them and teach them about His word. We achieve this by our actions, words and attitudes. We, as preschool teachers, are blessed and privileged to help shape the lives and futures of the little ones who pass through our doors.

We recognize each child as a unique individual. We understand they will all learn differently, and at different rates. Our role as preschool teachers is to be enthusiastic, reassuring, creative and positive. The experiences the children have while they are in our care will affect their feelings toward school, other children, adults and the world around them. Our goal is to help ensure that the feelings and attitudes they develop will be positive ones.

2. ADMISSION POLICY

The Child Development Program (CDP) is a nonprofit organization. Priorities for enrollment are as follows:

- 1st Current CDP students, their siblings and children of staff
- 2nd First Baptist Church Members
- 3rd Children on the waiting list
- 4th General public by date inquiry is made

Children will be placed in classes according to their age as of September 1st (public school cut-off).

If a child is entering our program at the following stages, they must have reached the developmental level described below:

- Toddler children must be walking.
- Three-year-old class children must be potty trained.

(We realize that it is perfectly normal for children to develop at different times. Not being able to reach these criteria does not necessarily signal a cause for concern.)

3. ENROLLMENT

Enrollment is open to any preschooler, six weeks through pre-Kindergarten age as of September 1st of that year, provided our program can meet the needs of the child. Children are enrolled with a standing reservation for the school year on a first come basis. **A school year is August-July.** A \$50.00 registration fee per family is due upon enrollment. A \$120.00 supply fee for full-time students or an \$80 supply fee for part-time students and \$20.00 cot fee for children ages one through four years old is also required at the beginning of the school year. Registration fees are non-refundable. Supply fees are non-refundable after the school year has begun. After maximum enrollment is reached in each room, a waiting list will be established.

If a child is transferring from another preschool program, we reserve the right to contact the previous program regarding the financial status of the child's account. CDP reserves the right to refuse admission based on this information.

4. DIS-ENROLLMENT

A 30 day probation period will take place for each student enrolled with our program. CDP reserves the right to permanently remove a child from the program at any time for the following reasons:

- Non-payment of tuition and fees by the end of each month
- If the CDP Director feels that the needs of the child or the needs of the program are not being met
- If the parents or guardians display inappropriate behavior, such as, but not limited to: profanity, physical aggressiveness, verbal abuse etc. towards staff members, other parents, or any child/children while on the premises
- If the parents / guardians fail to follow the policies listed in this handbook
- If a parent fails to turn in the required forms deemed necessary by the director
- If the child's needs are causing a disruption to the classroom and other children in the classroom
- If excessive behavioral problems persist with a child

5. WITHDRAWAL POLICY

Parents are required to submit a written thirty-day notice before withdrawing from the program. If a child does not attend all or part of these 30 days, payment must still be submitted for the time. Your written notice must be submitted to the Director of the Child Development Program.

6. RATIO

While the Department of Human Resources guidelines allow for larger classes, the following ratios reflect those of CDP:

Infants-6 months	2:8	(staff person: children)
Transition (6 months-18 months)	2:9	
Ones (12-18 months)	2:10	
Ones (Over 18 months)	2:13	
Twos	2:14	
Threes	2:15	
Fours	2:16	

7. TUITION

Tuition paid on a weekly basis is due on Monday of the week for which payment applies. If not paid by Wednesday, a late charge of \$25 will be applied. Bi-weekly payments are considered late on the 10th and the 22nd. If you choose to pay tuition on a monthly basis, payment is due on the 1st day of the month, and considered late by the 10th day of the month. Tuition, plus late charges, not paid by the end of the month may result in the child's place being forfeited. Please contact the director if special circumstances arrive that prevent you from paying on time. Tuition can be paid by check, money order, or by credit card and may be given to the director or placed in the drop box located in the front office. Please do not give money or checks to teachers or other personnel. A \$30 handling fee will be assessed for all checks returned due to insufficient funds. Tuition remains the same with no deductions made for absences, scheduled vacation days, or days that the daycare is closed such as Thanksgiving, Christmas, etc. All checks should be made payable to CDP.

* You will receive a 10% discount for your second enrolled child.

* You will receive a 15% discount for your third enrolled child.

8. ARRIVALS AND DEPARTURES

Childcare begins at 7:00 a.m. It is required that parents sign their children in and out each day on the class Sign-In Sheet located on the child's classroom door. If you arrive to school after 8:30 a.m., we ask that you knock on the classroom door, and a teacher will come to ensure minimal disruptions of the learning environment by entering the room.

Pick-up time is scheduled from 12:15-12:30 for half-day children. Please pull in the drive thru, and a teacher will escort your child to your car. A late fee of \$1.00 per minute will be charged to your account, beginning at 12:31 p.m. Childcare ends at 5:30 p.m. A late fee of \$1.00 per minute will be charged to your account, beginning at 5:31 p.m. The clock located in the Children's Center Office will be used to monitor pick up times.

If an emergency arises which delays you, please call (205) 391-3115 and inform us of the problem. Please send a note to your child's teacher if someone different is to pick up your child on a particular day. They must be prepared to show picture identification.

This church does not allow open carry of firearms except by sworn law enforcement officials who possess a Municipal, County, State, Federal or Tribal Identification. (Pursuant to Act SB283)

9. ATTENDANCE

Continuity and consistency are important elements in your child's growth and development. Regular attendance will contribute to a smooth adjustment to the preschool setting. Please call the CDP office at (205) 391-3115 as soon as possible and let us know if your child will be absent.

10. RELEASING OF CHILDREN

Children at the school will not be released to any adult other than the parent or adults listed on the enrollment form without permission from the parent or legal guardian. In an emergency situation, when a parent has to phone and give permission for someone other than those listed on the child's enrollment form to pick up a child, the information will be given to the teacher. The driver's license of the person picking up the child will be checked.

11. CURRICULUM

We have chosen to write and implement our own curriculum to teach age appropriate academic activities as well as Bible stories. Developmentally appropriate activities will be practiced with all age groups. The curriculum and calendar of events for the year are located on pages 15 and 16 of this manual.

12. LEARNING CENTERS

Our rooms are arranged into learning centers. In these centers, children learn by making choices, handling items first hand, and using their senses while participating in individual and group activities. Activities are provided in the following learning centers: home living, puzzles, books, concept development, nature, music, multimedia, and art.

13. ART

With preschoolers, it is the process and not the end product that is important when considering artwork. To that end, please know that much of what your children bring home as “art” will be unidentifiable. However, this affords you a wonderful opportunity to talk to your child about the colors they used, how they worked with their hands to make their art, and what they were learning about in their classroom on that particular day. Please be aware that we will be collecting the best artwork each week to put into a book, which will be presented to you at the end of the year.

14. MUSIC

Music is a wonderful tool for teaching young children. All ages will be exposed weekly to various songs, instruments, and musical experiences. Children enjoy all aspects of music; therefore, a variety of activities will be included in each teacher’s lesson plans.

15. PHYSICAL EDUCATION

All children will participate in activities geared toward the development of large motor skills. This includes playtime on one of our outdoor playgrounds, or in the indoor play area. Older children also enjoy going to the Family Life center to play in the gym. Playtime is a fun and safe time for children at CDP. Teachers continue to interact and supervise children closely while they are in larger areas. Playtime will be outside, weather permitting.

16. BIBLE TIME

Bible time is a special time set aside to share Bible stories and sing songs with our preschoolers. Three and four year old classes go to the Chapel room on Monday – Thursday from 8:45-9:00 for Bible Time. The younger preschoolers will engage in Bible Time in the classroom. The Bible story or character we will be studying will be listed in our curriculum.

17. SHOW AND TELL

We may designate a specific Show & Tell day for class time, and will inform parents of that day. This is a time for children to bring a special toy or special item to share with the class. **Please do not allow your child to bring toy guns or knives to school.** Other than on Show & Tell day, we ask that your child leave their toys and other personal items at home.

18. FIELD TRIPS

On occasion, our three and four year old classes will be going on educational field trips to enhance our topic of study. You will receive information about each field trip as well as a field trip permission form to be filled out and returned to your child's teacher. No child will be taken off campus without a written permission slip. Parents are welcome to attend field trips with their child's class. We also have educational experiences brought into our school when deemed appropriate.

19. LUNCHES

Lunches should be sent for all children. Please send milk or juice and nutritional finger foods in easily opened containers. Whole milk is recommended for children two years of age and under. Juice boxes are preferred for threes and fours. Please make sure that all items are clearly labeled with your child's name. It is recommended that you limit the amount of sweets. Ones and twos will need a sippie cup for snack and lunch. Lunch is a busy time for teachers and preparation for your child's lunch should be limited to no longer than two minutes. Please prepare food ahead of time and put in containers to heat. We will not serve your child anything that takes more than two minutes to microwave.

20. SNACK

Morning snack is provided by CDP. However, it is a good time for parents to send special treats for birthdays or other special events. Please let your child's teacher know ahead of time if you wish to send a snack for all the children to share. Snack time is held before 10:00 a.m. for all the classes so that it does not interfere with lunch. CDP will also provide full day students a snack after nap time.

21. REST TIME

Infants: Each infant shall be allowed to form his/her own pattern of sleeping and waking. Unless the infant has a note from a pediatrician specifying otherwise, each infant younger than twelve (12) months, shall be placed in a supine (on his/her back) position for sleeping.

Preschoolers: A supervised rest period shall be scheduled for preschoolers who are in attendance. The rest period shall not be less than 45 minutes and shall not exceed 2 ½ hours. Any child who does not sleep after 45 minutes of rest shall be permitted to engage in quiet activities.

22. CLOTHING

Dress your child in weather appropriate clothing for play and outdoor activities. Select clothing that is washable, sturdy, and free of complicated fastenings. Please put labels or names in all outer garments, including hats and mittens. Label all diaper bags, blankets, bottles, etc. Disposable diapers are required. All children need a change of clothing in their bags, as well as extra pants in case of potty accidents. Children have a difficult time running and climbing on the playground equipment with sandals, flip-flops or boots; therefore, these shoes are discouraged due to safety concerns.

23. PARTIES

Birthday parties can be observed during the snack time. Cookies are suggested rather than cake. Parties should be kept simple: cookies, drinks, party napkins, and cups. Invitations to individual birthday parties can be sent home with the children provided all the children in the class receive one. Address lists for the class will not be given out without permission from all parents. Please do not send flowers, candy, or balloon bouquets to your child while they are at preschool.

24. PARENT INVOLVEMENT

We encourage parents to become involved in our program by assisting with occupational experiences, show & tell, field trips, holiday activities, and more. Parents are welcome to observe their children at work and play while in our care. Classroom cameras are present, and can be viewed in the CDP Director's office. If a parent requests to visit inside the classroom, a Classroom Observation Request Form must be submitted to the director prior to the requested observation date. We will make every effort to accommodate observation requests, but our first priority is maintaining the learning environment for our students. To minimize classroom disruptions, observation duration may be limited based on the specific purpose, staff availability, and the classroom schedule.

25. ILLNESS

Please call the CDP office at (205) 391-3115 if your child will not be attending school due to illness. Please keep your child home if they experience any of the following symptoms:

- Fever of 100.5 degrees Fahrenheit or higher during the previous 24 hour period.
- Discolored mucus from nose for 2 days or more (green/gray mucus is a sign of infection)
- Vomiting in a 24 hour period
- Diarrhea (2 or more loose stools) during the previous 24 hours
- Signs of contagious infection (strep, croup, etc.) or infestation (head lice, scabies, fleas, etc.).
- Any unexplained rash and/or skin infection such as (boils, ringworm, or impetigo)
- Pink eye and other contagious eye infections (conjunctivitis, etc.)

With any or all of these symptoms a doctor's note is required in order for the child to return to school.

While in our care you will be called to pick up your child if any of the following symptoms occur:

- Fever of 100.5 degrees Fahrenheit or higher
- Vomiting two or more times in one day
- Diarrhea (2 or more loose stools in one day)
- Signs of contagious infection (strep, croup, etc.) or infestation (head lice, scabies, fleas, etc.)
- Any unexplained rash and/or skin infection
- Pink eye or other contagious eye infection (conjunctivitis, etc.)

If you have to pick up your child because of illness we ask they remain at home for 24 hours before returning.

With any or all of these symptoms the Director may require a doctor's note in order for the child to return to school.

26. ADMINISTERING MEDICATION

Your written permission is required to administer medication or medical procedures to your child while attending the CDP. The following guidelines must be observed:

1. Prescription medication must be in the original container labeled with the child's name, date, directions and the physician's name.
2. The center will administer the medication as directed on the label.
3. Medications that are outdated will not be given.
4. Non-prescription medication must be in the original container with directions. If label directs: "consult physician if child is under 6 years of age," a note from the physician must accompany the medicine.
5. A permission form from the parent / guardian must accompany the medication that is to be given (prescription and non-prescription).

27. RECORDS

All parents receive a handbook, which contains information and policies. A parent must fill out a Child Information Sheet listing allergies, doctor's name, emergency phone numbers, etc. for each child in the program. Please keep the office informed of any changes to this information throughout the year.

An Emergency Room Treatment Release form must be signed by a parent. Because emergencies may arise, please keep us up to date on home, business, and emergency numbers.

In case of accidental injury, we will attempt to contact a parent. If necessary, emergency officials will also be contacted. Parents will be expected to assume responsibility for any resultant expense.

An immunization record **MUST** be on file at the preschool office prior to the first day your child attends school. These cards must be kept up to date. CDP must have the original copy.

A copy of the child's insurance card is also needed for his/her file.

28. DISCIPLINE

We strive to maintain a stimulating environment, which helps in preventing negative behavior. Discipline shall be based on understanding the individual needs and development of a child and shall be directed toward teaching the child responsible behavior. We ask that teachers seek to re-direct behavior, teach the child to respect the rights of others, and to work within defined limits.

The following disciplinary measures shall be taken:

- Verbal/physical redirection (taking child out of the situation).
- "Time-Out" One minute per year of age. If time-out is used, it is important to explain to the child in a calm manner why he/she is in time-out and what the appropriate behavior should be.
- In extreme cases, administration should be notified.

Should the problem continue, then the administration will determine the next course of action that needs to be taken.

The parents will be informed at the end of the day if the following behavior problems occur after a child is repeatedly told "NO":

- Continually disrupts the class
- Endangers another child or himself (biting, scratching, hitting, throwing, etc.)
- Destroys equipment or property of others
- Is defiant to authority

The following disciplinary practices including but not limited to the following are prohibited:

- It is never appropriate to use corporal or physical punishment. Spanking, shaking, slapping, kicking, pushing, biting, pinching, hitting, thumping, hair pulling, and ear pulling are all prohibited.
- The use of verbal abuse is prohibited, including but not limited to: yelling, shouting, name calling, shaming, making derogatory remarks about a child or a child's family; using language that threatens, humiliates or frightens a child.
- The use of discipline associated with food, naps, or bathroom procedures is prohibited, including but not limited to: withholding food as punishment, use of food such as hot sauce, lemon juice, vinegar, soap, etc., as punishment, punishment for lapses in toilet training, punishment for not sleeping during rest/ nap time.
- Punishment administered by another child is prohibited.
- Rough or harsh handling of children, whether associated with discipline or not is prohibited, including but not limited to: shaking; lifting, jerking of one arm or both arms; pushing; pulling; forcing or restricting of movement; lifting or grasping of clothes; covering a child's head; etc.
- The use of physical restraint as punishment is prohibited.

All disciplinary problems are handled on an individual basis according to the circumstances involved. We will always work with the parent / guardian to attempt to correct the situation. Temporary withdrawal is always our last resort. We reserve the right to permanently withdraw a child if disciplinary problems or other considerations warrant permanent withdrawal.

29. SECURITY MEASURES

A Keypad Entry System accesses the First Baptist Church Children's Center. All employees, CDP parents and other designated people are assigned a four-digit access code that is used to enter the building.

This system is a way for administration to monitor the people entering the Children's Building. Parents are given access to the building from 7:00 a.m. to 5:30 p.m. Camera surveillance also monitors these entrances. Your code is registered in the system every time it is used.

Each parent / guardian has his or her own access code. We ask that each parent use his/her own assigned code. **Do not share your codes with anyone.**

30. BAD WEATHER CONDITIONS

School will not be held during icy or snowy weather. We will comply with the Tuscaloosa County School Board concerning closing school due to weather conditions. During severe storm warnings, the children will be taken to the safest portion of our building. Please listen to the Fox affiliate, WBRC Channel 6 and radio station WTXT 98.1 FM or dial the county's hotline number, **(205) 342-2900** for all weather information and school closings. Please be aware that if the County School System closes the schools that First Baptist CDP will be closing and your child must be picked up by the appropriate time announced. The administration reserves the right to make adjustments to school closings when deemed appropriate.

31. EXTRA CURRICULAR ACTIVITIES

We will be offering some extra curricular activities during school hours for your child to participate in on a sign-up basis. These activities will not be part of the monthly fees and will be billed by the different providers selected by the director. Some activities will include computer, gymnastics and soccer. The children that participate will be taken out of the classroom and the children left in the room will continue their daily activities.

32. SPECIAL EVENTS

Special events will be planned throughout the year beginning with Open House in August, and a Parent Night in September. We will have special events centered on holidays, and ask for parent participation on occasion. Your teacher may ask that you bring something special for a class party or to give money for a special lunch.

33. COMMUNICATION

Realizing the importance of parents and teachers working together as a team, parent communication is a vital part of our program. Parents are welcome to request to visit inside the classroom, or view the classroom camera by submitting a Classroom Observation Request Form to the director prior to the requested observation date. We will make every effort to accommodate observation requests, but our first priority is maintaining the learning environment for our students. Some other aspects of our parent/teacher communication are:

- Parent Handbook
- Monthly calendars
- Weekly reminders posted
- Parent Meetings
- Teacher / Administration conferences if needed
- Daily records for infants regarding diapering and feeding
- Additional notes sent home when needed
- The opportunity to sign up for the Remind App to get messages from the administration
- Private (closed) classroom Facebook pages

34. WAYS TO PREPARE YOUR CHILD FOR SCHOOL

A positive experience in school can have a great influence on a child. The child usually reflects what he has learned in the home and his parents usually govern his attitudes.

1. Talk to your child.
2. Listen to your child.
3. Read to your child.
4. Praise your child.
5. Help your child to keep well rested.
6. Give your child responsibilities appropriate for his/her age.
7. Accept your child as he/she is.
8. Review with your child the units of study being covered.
9. Teach them what it means to make right decisions.
10. Keep up with what is happening at school.

35. YEARLY CALENDAR

August 3, 2018	CDP Closed Staff Work Day
August 5, 2018	Open House (2:00-3:30)
August 6, 2018	Classes Begin
September 3, 2018	CDP Closed Labor Day
November 21-23, 2018	CDP Closed Thanksgiving Break
December 21, 2018	School will close at 12:30 Winter Holiday
December 24-31, 2018	CDP Closed Winter Holiday
January 1, 2019	CDP Closed New Year's Holiday
January 2, 2019	CDP Closed Staff Work Day
March 11-14, 2019	CDP will close at 3:00 Spring Break
March 15, 2019	CDP Closed Spring Break Holiday
May 27, 2019	CDP Closed Memorial Day
July 4, 2019	CDP Closed Independence Day

36. Curriculum & Calendar of Events

<u>Month</u>	<u>Unit Study by Week</u>	<u>Important Dates</u>
<u>August</u>		
Bible / Creation	6th Starting School	5th- Open House (2:00-3:30)
Circle / Red	13th All About Me	6th- First Day of new school year
<u>Letters:</u> A / B	20th 5 Senses	
<u>Numbers:</u> 1 / 2	27th My Family	
<u>Math:</u> Big & Small		
<u>September</u>		
Noah	3rd Construction	3rd- SCHOOL CLOSED
Triangle / Yellow	10th Our City	Labor Day Holiday
<u>Letters:</u> C / D	17th Medical Community Helpers	6th- Parent Night at 5:45
<u>Numbers:</u> 3 / 4	24th Rescue Community Helpers	18th-20th- School Pictures
<u>Math:</u> Opposites		
<u>October</u>		
Joseph	1st Transportation	1st-5th- St. Jude Trike-A-Thon
Square / Orange	8th Fall	
<u>Letters:</u> E / F / G	15th Harvest Time	
<u>Numbers:</u> 5 / 6 / 7	22nd Camping Fun	28th- FBC Fall Festival
<u>Math:</u> Matching	29th Fun with Pumpkins	31st- Halloween Class Party
<u>November</u>		
Moses	5th Fruits & Vegetables	
Rectangle / Brown	12th Pilgrims & Indians	16th- Thanksgiving Feast at 11:30
<u>Letters:</u> H / I	19th Thanksgiving	21st- 23rd – SCHOOL CLOSED
<u>Numbers:</u> 8 / 9	26th Sports	Thanksgiving Holiday
<u>Math:</u> Sorting		
<u>December</u>		
Jesus' Birth	3rd Winter	
Star / Green	10th Christmas Fun	21st- Christmas Party
<u>Letters:</u> J / K	17th More Christmas Fun	21st- SCHOOL CLOSES at 12:30
<u>Numbers:</u> 10		24th-31st- SCHOOL CLOSED
<u>Math:</u> Patterns		Winter Holiday
<u>January</u>		
Jesus' Miracles	1st Manners	1st - SCHOOL CLOSED
Octagon / White	7th Bears / Hibernation	New Year's Holiday
<u>Letters:</u> L / M / N	14th Nursery Rhymes	2nd – SCHOOL CLOSED
<u>Numbers:</u> 11 / 12	21st Fairy Tales	Teacher In-Service Day
<u>Math:</u> Measurement	28th Dinosaurs	3rd- Students Return
<u>Month</u>	<u>Unit Study by Week</u>	<u>Important Dates</u>
<u>February</u>		

Joshua / David	4th	Circus	
Heart / Pink	11th	Valentines / Friends	14th - Valentine's Party
<u>Letters:</u> O / P / Q	18th	Space	
<u>Numbers:</u> 13 / 14	25th	Dr. Seuss Week	
<u>Math:</u>			
Object Association			

March

Daniel / Jonah	4th	Plants / Flowers / Seeds	
Diamond / Purple	11th	Weather & Seasons	11th-14th – School will CLOSE at 3:00
<u>Letters:</u> R / S / T	18th	Birds	15th - SCHOOL CLOSED
<u>Numbers:</u> 15 / 16	25th	Rain Forest	Spring Break Holiday
<u>Math:</u> Sequencing			

April

Jesus' Parables	1st	Farm Animals	
Oval/ Blue	8th	Pet Animals	
<u>Letters:</u> U / V / W	15th	Easter	19th - Easter Egg Hunt
<u>Numbers:</u> 17 / 18	22nd	Zoo & Safari Animals	22nd - Field Trip to Birmingham
Zoo			
<u>Math:</u>	29th	Pond Life	
Positional Concepts			

May

Fruits of the Spirit	6th	Bugs, Bugs, Bugs	10th – Muffin's with Moms
Pentagon / Black	13th	Ocean Animals	20th - CDP Graduation at 10:30
<u>Letters:</u> X / Y / Z	20th	End of the Year Fun	24th – End of the Year Bash
<u>Numbers:</u> 19 / 20	27th	Summer / Summer Treats	27th - SCHOOL CLOSED
<u>Math:</u> Counting			Memorial Day Holiday

June

Review	3rd	Beach Fun	14th – Doughnuts with Dads
	10th	Backyard Fun	
	17th	International Week	
	24th	Vacation Bible School	

July

Review	1st	Independence Day	4th - SCHOOL CLOSED
	8th	Adventure Island	Independence Day Holiday
	15th	Wild, Wild, West	
	22nd	Music & Movement	
	29th	End of the Summer Fun	

Dates are subject to change with notice to parents.

37. PARENT SIGNATURE PAGE

Please detach this sheet, sign it, and return it with enrollment papers stating that you have read and understand the policies outlined in the First Baptist CDP Parent Handbook. By signing this you are stating that you agree to abide by these policies.

Child's Name: _____

Child's Age: _____

Child's Name: _____

Child's Age: _____

Child's Name: _____

Child's Age: _____

Parent / Guardian's Signature: _____

Date: _____

Parent / Guardian's Signature: _____

Date: _____